



MEETING MINUTES
October 5, 2023

3945 MATCHETTE ROAD
WINDSOR, ONTARIO N9C 4C2
School Phone: (519) 977-2200
School Fax: (519) 977-2201
<http://school.jmccentre.ca>

A meeting of the John McGivney Children's Centre School Authority was held in-person at the John McGivney Children's Centre on October 5, 2023.

PRESENT: Mrs. L. Bahgat, Mrs. P. Skillings, Mr. S. Ortiz and Mr. M. Wilcox

GUESTS: Not applicable

REGRETS: None

1. **Call to Order**

P. Skillings called the meeting to order at 6:10 p.m.

2. **Approval of the Agenda**

Through discussion it was decided to move Line Item 4 (Approval of Motions put forth in the Committee of the Whole) to Line Item 11.

It was moved by L. Bahgat, seconded by P. Skillings to amend the agenda. (Carried)

It was moved by L. Bahgat, seconded by P. Skillings to approve the agenda as amended. (Carried)

3. **Conflict of Interest Declarations**

None were declared.

4. **By Consent**

The information was received.

5. **Approval of Board Minutes – June 21, 2023 Board Meeting**

It was moved by L. Bahgat, seconded by P. Skillings, that minutes of the June 21, 2023 School Authority Board Meeting be approved. (Carried)

6. **Finance**

a) Financial Statements, dated August 31, 2023

The information was reviewed by Mr. Ortiz.

b) Finance Report, dated October 5, 2023

An overview of the School Authority financial position was provided by S. Ortiz. He reviewed areas of overages and provided explanations.

It was moved by P. Skillings, seconded by L. Bahgat, that the JMCC

School Authority approve the financial reports.

c) Securement of Auditor

S. Ortiz explained that we will be working with the same auditor this year. An increase in auditor fees was discussed.

It was moved by L. Bahgat, seconded by P. Skillings that the Finance Report, dated October 5, 2023 be approved. (Carried)

7. **Business Arising from Minutes**

a) Principal's Report, dated October 5, 2023

The information was received.

b) Outdoor Learning Update

M. Wilcox shared that over the summer months, trees were removed and the cement pad had been poured. R.C. White generously donated the time of one of their carpenters to build an art easel and sound wall which has been installed in the Learning Area. We will be recognizing them for their contributions. We are still waiting on fencing to be installed.

c) Summer Flooring Project

M. Wilcox shared that over the summer months, new flooring was installed in classrooms 2, 3 and 4. Those classrooms were also painted over the summer.

8. **New Business**

a) By-Law Review

Information was received. Questions were brought up to respond back to the lawyer who drafted the by-laws. The by-laws are deferred until information requested is received from the lawyer.

b) Section 68 Annual General Meeting

M. Wilcox shared that at the May 2023 Annual General Meeting, it was determined that the May 2024 Annual General Meeting would be hosted by JMCCSA. We are waiting to see if the event will be in-person or virtual.

c) Draft 2023/24 JMSA Board Meeting Dates

Tentative dates were reviewed. It was acknowledged that tentative dates were contingent upon new trustee appointments. Dates to be posted on the website.

d) Policy and Procedure Review

- Dress Code (Policy)

- School Council (Policy and Procedure)

It was moved by L. Bahgat, seconded by P. Skillings, that the revised Dress Code Policy and revised School Council Policy and Procedure be approved. (Carried)

9. **Health and Safety**

Nothing to report.

10. **Committee of the Whole**

At 7:17 p.m., the JMSA moved into the Committee of the Whole.

At 7:39 p.m., the regular meeting of the JMSA resumed.

11. **Approval of Motions put forth in the Committee of the Whole**

It was moved by L. Bahgat, seconded by P. Skillings that all motions put forth in the Committee of the Whole be approved. (Carried)

12. **Date of Next Meeting**

December 14, 2023

13. **Adjournment**

The meeting of the JMSA was adjourned at 7:51 p.m.

Chairperson

Secretary