



MEETING MINUTES
April 18, 2024

3945 MATCHETTE ROAD
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A meeting of the John McGivney Children's Centre School Authority was held in-person at the School Authority on April 18, 2024.

PRESENT: L. Coppola, C. Di Domenico, R. Kapetanov, L. McLaughlin, S. Ortiz, C. Petryshyn, M. Wilcox

GUESTS: None

REGRETS: L. Baghat, P. Skillings

1. **Call to Order**

L. McLaughlin called the meeting to order at 5:34 pm.

2. **Approval of the Agenda**

It was moved by L. Coppola, seconded by R. Kapetanov that the agenda be approved as amended with John McGivney Bursary being added as Item 8 b). (Carried)

3. **Conflict of Interest Declarations**

None were declared.

4. **By Consent**

The information was received. A question was brought up about Bill 124 and it was explained that it would be elaborated on under Finance.

5. **Approval of Board Minutes – February 22, 2024 Board Meeting**

It was moved by C. Di Domenico, seconded by C. Petryshyn that minutes of the February 22, 2024 School Authority Board Meeting be approved. (Carried)

6. **Finance**

a) Financial Statements as of March 31, 2024

The income statement dated January 31, 2024 and the balance sheet dated March 31, were shared with the Board. The Income Statement dated January 31 was submitted in error with the package. The correct income statement dated March 31, 2024 has been attached to the minutes for record keeping purposes.

b) Finance Report, dated April 18, 2024

A review was provided by S. Ortiz. There were no outstanding questions.

c) 2024: B02- Monetary Resolution to Bill 124

S. Ortiz explained the tremendous amount of work needed to remedy all current and previous employees that are receiving back pay due to Bill 124.

7. **Business Arising from the Minutes**

a) Governance Committee – Terms of Reference

It was moved by R. Kapetanov, seconded by L. Coppola that the Governance Committee Terms of Reference be approved as presented. (Carried)

b) Principal's Report – April 2024

M. Wilcox reviewed the report and highlighted the partnership with OZAD, our community partnership and the PD facilitated on the April 8th PA Day. Trustees were reminded about the Challenger Baseball Event on May 22nd. A reminder email would be sent out to Trustees closer to the event.

c) Section 68 AGM Update

M. Wilcox shared that this year's AGM, hosted by JMCCSA, is going to be a virtual meeting due to the limited number of Section 68 Trustees who could attend in-person. He invited all Trustees to attend either in-person or virtually and that Trustees would receive an invite and agenda in early May.

d) Approval of 2024/25 School Calendar

M. Wilcox directed Trustees to the Ministry approval letter located in their Board packages. He explained that our PA dates were aligned with the co-terminus board's calendars due to bussing.

8. **New Business**

a) Recommended Policies and Procedures from the Governance Committee:

i. Employee Human Rights Policy

It was moved by L. Coppola, seconded by C. Di Domenico that the *Employee Human Rights Policy and Procedure* be approved. (Carried)

ii. Disconnecting from Work Employee Procedure

It was moved by C. Petryshyn, seconded by R. Kapetanov that the *Disconnecting From Work Employee Procedure* be approved as amended. (Carried)

iii. Employee Code of Conduct Policy

It was moved by M. Petryshyn, seconded by L. Coppola that the *Employee Code of Conduct* Policy be approved. (Carried)

iv. Employee Code of Conduct Procedure

It was moved by M. Petryshyn, seconded by L. Coppola that the *Employee Code of Conduct* Procedure be approved. (Carried)

v. Employee Off Duty Conduct Procedure

It was moved by L. Coppola, seconded by P. Petryshyn that the *Employee Off Duty Conduct* Procedure be approved. (Carried)

b) John McGivney Bursary

M. Wilcox shared that the JMCC wanted to increase their bursary contribution amount from \$1000.00 to \$2500.00 for this year. They asked if the School Authority would be willing to raise their contribution to \$2500.00. S. Ortiz shared that our bursary is funded through our “Donations Account” which has a balance of approximately \$17,000.00. Questions came up about using donation monies to fund a bursary, why we were providing a bursary for students who may not have been students at the school, and concerns were expressed about draining the account if there were no regular contributions.

It was moved by C. Di Domenico, seconded by L. Coppola to have the bursary remain in the amount of \$1000.00 for this year and review the amount as necessary. (Carried)

9. **Health and Safety**

Nothing to report.

10. **Committee of the Whole**

At 6:30 p.m., the JMSA moved into the Committee of the Whole.

At 6:42 p.m., the regular meeting of the JMSA resumed.

11. **Approval of Motions put forth in the Committee of the Whole** – no motions were put forward in the Committee of the Whole

12. **Date of Next Meeting**

June 27, 2024

13. **Adjournment**

The meeting of the JMCCSA was adjourned at 7:04 pm.

Chairperson

Secretary

