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|  | John McGivney Children's Centre School Authority Staff and Volunteers – Policy | P 3011 |
| | Employee Expense Reimbursement | |

The John McGivney Children's Centre School Authority will reimburse employees for pre-approved expenses incurred in carrying out their responsibilities while representing the interests of the School Authority. In doing so, the School Authority will promote financial integrity, accountability, transparency and public confidence.

Applicable Documents:

| Document/ Form Nbr. | Title |
|--|---|
| 3011 Employee Expense Reimbursement Procedure | Employee Expense Reimbursement Procedure |
| Mission & Vision | JMCCSA Mission and Vision Statement |
| BPS Expense Directive | Management Board of Cabinet - Broader Public Sector Expenses Directive (Jan. 1, 2017) |
| Travel, Meal and Hospitality Expense Directive | Management Board of Cabinet – Travel, Meal and Hospitality Expenses Directive (Nov. 2014) |

POLICY: STAFF AND VOLUNTEERS: P3011

EFFECTIVE: June 18, 2019

AMENDED:

REPEALED:

REVIEW DATE: 2023-2024

Printed copies are for reference only. Please refer to the electronic copy for the latest version.