2015-2016 STRATEGIC DIRECTIONS THE SCHOOL'S MULTI-YEAR PLAN

At the Staff/Trustees Planning Retreat, a number of potential strategic directions were identified by the whole group. Further discussion narrowed the possible directions, and by the end of the Planning Retreat, four strategic directions had been identified.

Strategic Direction	Priorities	Work Steps	Measures	Timeline	2012/13 Report	2013/14 Report	2014/15 Report	2015/16 Report
DIRECTION #1 Commitment to academic excellence and student well- being	High levels of student achievement	 Increase accountability for educational day by creating IEP goals for daily rotary subjects 	 IEP's include therapy based classroom goals (baseline 2012, set increase % 2013/14) 	• Yearly	• Baseline 100%	 100% of IEP's had classroom based therapy goals 	 100% of IEPs had classroom based therapy goals 	 100% of IEPs had classroom based therapy goals
	IEPs address both measurable education and classroom based therapy goals	 Incorporate specific therapy based classroom goals into educational programs 	 Calculate % of IEP term annual goals achieved (baseline 2012, set increase % 2013/14) 	• Yearly	Baseline 87%	 Annual goals achieved: 93% (6% increase) 	 Annual goals achieved: 93% 	 Annual goals achieved 93%
	A multidisciplinary, family centred approach to IEP		• 2014-2015 Add term goals achieved calculations	• N/A	• N/A	• N/A	 Term to Term expectations calculated 99% were achieved 	 Term to Term expectations calculated 98% were achieved
	development Improved outcomes for students receiving special education	 Ensure parent input is incorporated in IEP development 	 Audit JMCCSA IEP's using provincial standards checklist parent/school team. 	• Yearly	 Audited 6. Parent consultation 50% satisfactory, 50% proficient 	 Audited 6 IEP's May 15, 2014. 	 Audited 5 IEPs, completed in May 19, 2015. "Proficient" level for parent consultation 	 Audited 5 IEPs, completed May 10th, 2016 Majority Proficient" level for parent consultation
			 Track parents/guardians requests at initial IEP development team (cited in IEP). Determine baseline 2012 and set % increase. 	• Yearly	• Not clear from initial audit. Will assess all IEP's 2013/14.	 100% of parent/guardian requested goals incorporated into IEP's 	 100% of parent/guardian requested goals incorporated into IEP's. 	 97% of IEPs had parent/guardian requested goals incorporated (one IEP did not indicate that parents were consulted)
		 Develop a systematic formal educational assessment tool (develop with consulting neuropsychologist) 	 Children's Rehabilitation Educational Inventory (CREI) developed and piloted (2012). 	 Develop and implement within 3 years. 	• Completed draft assessment in 2012 and presented CREI to MOE.	 CREI Teachers Module created 2013/14 and JMCCSA teachers in- serviced. 	 Teachers used CREI as part of educational assessment. 100% of students evaluated. 	• 100% implemented
		 Administer annual educational assessment tool 	 Formal educational assessment completed for 	Yearly Assessment	• 2013 CREI developed	Implemented	 Implemented 	 Implemented

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Direction		for children with complex needs.	all students. • Parent feedback of results per year via PA Days starting 2013-14		 Delayed by lack of PD Days 	 Delayed by lack of PD Days 2013/14 	 Discussed April, 2015. Date to be set for 2016, ½ PA day to counter balance, pending School Authority and ETFO approval. (Oct, Nov, or June) 	 Parent Educator Night held April 19, 2016. One half of November 20th PA Day used to release staff.
		• Create EA "Transition Tool" to facilitate student well- being for information sharing (transition to community school; JMCCSA class to class transition).	 Design tool and complete (set PD Day time each year for tool completion) 	• June, 2012	 2012/13 <u>External</u> tool completed. 2013/14 focus will be on creation of <u>internal</u> Tool for internal usage. 	• 2013/2014 External and Internal tools completed, used for all students.	 Continue to use tool for internal and external purposes. 	 Continue to use tool for internal and external purposes.
						• 2013/2014 EA Transition Tool Survey completed with GECDSB. All areas were found to be "somewhat useful" to "very useful".	• Continue to use.	Continue to use EA Transition Tool
DIRECTION #2 Enhancing responsive and effective communication and ensuring engagement with students, parent and	Foster high levels of student engagement	 Ensure programming is developmentally appropriate and individualized per child. Use Reinforcement strategies (e.g. goal boards) 	• Annual IEP Audit	Ongoing	• 2012/13 Completed	 2013/2014 IEP Audit increases in 8 out of 13 areas, one area decreased (assessment) * 	 2014/ 2015 6 areas increased; 2 decreased, 5 remained the same. 	 2015/2016 Audit 5 areas remained the same, 8 areas decreased (may be attributable to adjustments with new IEP engine).
staff		 Plan student activity days 	 Track number of events 	• Yearly	 Student of the month events, Fun Day 	 Student of the Month, Fun Day 	 Student of the Month, Fun Day, 2 Special Theme Days (tied to 	• Two Family Fun Parent Engagement Events held including Global

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		 Student Interactive Speech Groups 	 Review Annually 	 Per class based on ACC determination 	Selected Classrooms	• Selected Classrooms	literacy). • Due to additional CDA time, speech groups were held in every classroom	 Art Project; Student of Month; Dr. Seuss Day. Due to CDA time, speech groups held with each classroom. Two classrooms are more independent in planning
	Foster high levels of parent engagement	 Student involvement in community charity drives 	 Review Annually 	Ongoing	 Students in senior class lead drives 	 Students in senior class lead drives 	 Students in senior class lead drives (food bank drive). 	• June 2016
		 Review Strategic Plan's findings and directions with Parent Council 	 Agenda Item on Parent Council Meeting 	• Yearly	Completed	Completed	Completed	• Dec. 2016 Family Fun Day focused on communication in the classroom with parents participating.
		 Provide Strategic Plan updated to Council per year 	 Annual Agenda Item on Parent Council 	• Yearly	• Sept. 2012 completed. Will review Sept. 2013.	Completed	Completed June, 2015	• Electronic and paper copy of survey completed May 2016. Results: Fall2016.
		 Provide parent sessions on augmentative communication 	 Include post-session feedback measure 		• N/A	• N/A	• Used CDA initiative funds to staff 2 parent works on augmentative communication. Data from first measure indicated session was beneficial.	• Continue. Roll out of Parent Lending Library Resources Fall 2016
	Increase JMCCSA parent confidence in publicly funded education	 Assess Parent Satisfaction with JMCCSA processes (once every 2 years) 	 Parent Survey created, distributed and analyzed 	• Every 2 years	Survey developed	 School Climate Survey Completed * 	• To be completed 2015- 2016	 School Climate Survey Completed Spring 2016
		Assess Parent Satisfaction	 Create and administer survey 		• 2013 – survey developed	 IEP Team Meeting Parent Survey 	• To be completed 2015-	 Parent input obtained at May 2016 Parent

Strategic Direction	Priorities	Work Steps	Measures	Timeline	2012/13 Report	2013/14 Report	2014/15 Report	2015/16 Report
		 with IEP team meetings Draft alternative documents (Progress Reports and Report Cards) to enhance communication to parents 	 Create Alternative Report Card 	• Within 2 years	• Draft completed	administered Implemented 	2016 Used alternative report card 	Council meeting. Questions altered. • Continue
			 Collect Parent Feedback on new Report Card 	• Sept. 2012	 Parent Questionnaire developed 	 Parent Questionnaire administered 	• N/A	 Input from staff engagement survey will be used.
		• Maintain and expand current home/school communication (newsletters, class newsletters, daily communication books, phone contact)	 Include questions on parent communication in School Climate Survey 	• Feb. 2014	Developed School Climate Survey	 Included in School Climate Survey 13 statements – 11 "agree" (85%) 2 "disagree" (15%) 	 Investigate better on- line access for parents- current website not user friendly 	Ongoing
				• Every 2 years		 Monthly Class newsletters posted on-line 	• continue	• Continue
	High levels of staff engagement	 Discuss Strategic Plan initial findings and directions with staff, provide opportunities for input 	 Strategic Plan revised based on further staff input 		 Consultation and Revision completed 	 2014 Strategic Plan posted in hallways 	 April 2015. Did group work with staff to review progress and provide input for 2015/16. 	 Participated in April 2016 Staff Engagement Survey parallel with Centre
	Create a positive school culture for all	 Create a respectful learning and working environment Review Policies and Procedures 	 Ensure time allotted for EA/Teacher consultation daily 	• Yearly	• Ongoing	• Ongoing	• Ongoing	 Posting Anaphylaxis and Concussion policies
		Assess staff culture via direct	Staff Culture Survey	Ongoing	• Delayed to 2013/14		• Discussion with JMCC post accreditation.	• PD days used for in- service on FM systems,

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	Continue to enhance website	feedback	developed		due to provincial labour situation.		Survey to be developed in Fall 2015 jointly with Centre and School	infection control practices. Remainder of school staff visited ACC model school site; provided monthly ACC PD, Partnered with another Section 68 SA re ACC model school visit.
		 JMCCSA staff on JMCC Website Committee 	 Track involvement, new additions/revisions 	Ongoing	 JMCC school staff now on committee 	 Achieving Excellence (MOE) added, updated Special Education Plan added 	 OPSBA link added; http://www.opsba.org/ 	
	Provide professional development opportunities for all school employees	Provide job-imbedded PD opportunities which include school teams	Review to ensure annual opportunities	• Yearly	 Professional development days used, some external PD opportunities for some staff 	• Discussed with JMCC and develop in collaboration with JMCC	 Professional Development days used for an ACC focus in- services, a major external PD opportunity. Provided for half of staff to visit ACC model school site, provided job imbedded PD for monthly webinars for large numbers of school staff. 	 Allowed for data analysis of various language variables per classroom, three times per year. Shared with Classroom teachers.
	Provide in-class ACC additional support weekly to teachers and EAs	• Use MOE Approved funding to provide half day per class, per week, CDA support	• Review	 Request for a one year interval, to be reviewed for possible second year 	• N/A	 Professional development days used, some external PD opportunities for some staff, provided release time for most staff to attend 2 day ACC foundational in- service 	• Implemented	• Maintained

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DIRECTION #3 Fostering strong partnerships	Maintain ongoing cooperative connections and communication with partners focusing on :	 Continued seconding staff from local district school boards (dsbs) 		Ongoing	 Two GECDSB and one WECDSB Secondees 	One GECDSB and one WECDSB Secondees	One GECDSB and one WECDSB Secondees	One GECDSB and one WECDSB Secondees
	JMCC; School Boards; CCAC; Nursing Providers; Section 68's.	 Continue to investigate reverse secondment opportunities 			 Contractual element; delayed * 	 Contractual element; delayed 	 Contractual Element; was delayed 	 Contractual; negotiations ongoing
		 Continue to develop processes to transfer knowledge between JMCCSA teachers/EAs and district school board teachers/EAs (refine transition process; for shared students – ensure school/school 	• Survey school board partners regarding the efficacy of current transition processes as well as current JMCCSA ongoing support programs (e.g. Kids R Kids). Survey	• Completed every 2 nd year	 Recommend parent survey, not school board survey * 	• Survey completed	• To be completed 2015- 2016 based on number of children transitioning	• To be completed November 2016, only two students transitioned Nov 2015
		communication processes exist such as shared communication books, e- mail)	every 2 years		• Recommend adding questions for teacher feedback on Kids R Kids for direct information *	 Kids R Kids program reached approximately 400 children across 5 schools 	 Kids R Kids Program reached a total of 348 children across 5 schools 	• Kids R Kids Program reached a total of 300 children across 6 schools
							 2 Schools ("Out of my Mind" novel study) visited JMCCSA for peer disability awareness activities 	
						 Draft brochure created as well as draft teacher survey 	 2015 teacher survey administered. 50 % return rate (3 of 6 returned). Results 	 2016 teacher survey administered. 50 % return rate (3 of 6 returned). Results

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Direction		 Provide specific mechanisms for JMCCSA staff to support transitioning students as needed (e.g. ½ day release for JMCCSA EA/Teacher to model strategies for dsb 	 Include such options in School Board Survey (above) to ascertain interest. 	• Yearly as needed	• Recommend trial for EAs for high needs students only 2013. *	• EA spent one full day at Talbot Trail School to assist in the transition of a student	 indicated 100% rated program as "Very Helpful." Release time offered to receiving schools, none required it. 	 indicated 100% rated program as "Very Helpful." Release time offered to receiving schools, none required it.
		 EA/Teacher, in community school classroom) Develop process to maintain linkages and monitor transition of students (preschool, outpatient, JMCCSA) who have transitioned the previous year 	• Consultants maintain tracking sheet (minimum of 4 contacts with parent and school) and record if any issues emerged and if they were successfully resolved (%)	• Yearly	 Consultants contacted all parents of transitioned children 4 times. Recommend alter 2- 4. 	 Consultants contacted parents and schools of all children transitioned (average of 6 contacts per student) * 	• Tracking maintained, 2-4 contacts made per child. Parents were contacted a minimum of 2 times in the year.	• Tracking maintained, 2- 4 contacts made per child. Parents were contacted a minimum of 2 times in the year.
							• Parental anecdotal comment that "family appreciated the follow-up call to ascertain how the transition was progressing".	 Anecdotal feedback from families' positive regarding follow up to transition for their child.
		 Maintain frequent liaison with target partners via committees/activities 	• Track number of joint community partner committees	• Yearly	• CEC, SSLI, Inclusion Network, ASD Committee, SEA Consortium	 CEC, Inclusion Network, ASD Committee , SEA Consortium, Management Team, Knowledge Transfer Committee, Transition Clinic, Client Services 	 CEC, Inclusion Network, ASD Committee, SEA Consortium, Management Team, Enhancing Family Support for Education Committee, Transition 	• CEC, Inclusion Network, ASD Committee, SEA Consortium, Management Team, Enhancing Family Support for Education Committee, Transition

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		 Maintain involvement in joint JMCC and JMCCSA activities/committees Maintain involvement in 	 Track participation on joint committees Attend minimum of 2 Section 68 School 	• Yearly • Yearly	 Management Team, Knowledge Transfer Committee, Transition Clinic, Client Services Team, H&S Committee Attended 2 	Team, H&S Committee, Outdoor Space Committee, Compassion Committee , Wellness Committee, Healing Garden	Clinic, Client Services Team, H&S Committee, Outdoor Space Committee, Compassion Committee, Wellness Committee, Healing Garden, Special Needs Strategy	 Clinic, Client Services Team, H&S Committee, Outdoor Space Committee, Compassion Committee, Wellness Committee, Healing Garden, Special Needs Strategy Only two held including
		Section 68 School Authority Association	Authority Meetings		including AGM		 Attended 2 including AGM 	AGM. Attended both.
		 Continue joint school authority meetings and initiatives 	 Track number of joint initiatives (e.g. CREI, Principal joint training activity) 	Ongoing	 Principal Leadership Training, CREI Governance Survey 	 None due to staff turnover across Section 68 sites 	 IEP Review and Selection (Joint with Niagara and Ottawa) 	• Continue to collaborate regarding IEP.
		 Monitor anticipated review of Section 68 Schools provincially Trustees tour school to facilitate awareness of new programs, and connections with staff and students 	 Maintain contact with MOE Visits 		• Yearly	• Tour with Trustee and spouse	• Tour with one trustee	• Tour with one trustee

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	wardship and	 Maintain joint finance committee to facilitate transparency 	 Budget tied to yearly timeline Yearly Audits 	 Monthly SA meetings Yearly 	 Meetings as per availability Audit completed 	 None due to Centre staff absences in finance. Summer 2014 meeting with Centre and SA chairs and trustees 	 One joint finance committee held 	• Continue. Access Community partner with Finance background in education sector for participation on committee on behalf of school authority
		 Ensure SA trustee committee includes minimum of one Trustee with strong financial background 	 Assess board trustee composition prior to recruitment 	• Ongoing	• Currently 2 trustees with finance background	Currently 2 trustees with finance background	 Currently 2 trustees with finance background 	• Contract 3 rd Party Auditor to assist with allocations challenges.
While the Trustees have	we identified keeping	entification of reviewing Section 6 aware in regard to the review of 9 em throughout the entire provinc						